
Te Rūnanga o Makaawhio Inc Mīniti Hui-ā-tau (AGM) 2018

Date: 13 Ono (October) 2018

Time: 10.00am

Venue: Kaipo, Te Tauraka Waka ā Māui Marae, Maitahi.

1. MIHI WHAKATAU ME TE KARAKIA TIMATAKA

Tim Rochford

Chair Tim Rochford opened hui with a mihi and welcome to whānau.

2. KAI TE HUI PRESENT

As per attendance and membership register: Marie Mahuika-Forsyth, Stuart Barr, Tim Rochford, Kara Edwards, Rachael Forsyth, Willie Wilson, Tui Cadigan, Helen Rasmussen (10.25am), Kay Bannister-Rye, Stuart Rye, Nazeer Rye, Barbara Greer, Linden Barr, Caleb Robinson, Linda Fernandez,

Maureen Scott, Terence Scott, Mike Rochford, Malachi McLaren, Mike Scott, Nicola McDonnell, Noeline Minehan, Ginny Bannister, Dyan Hansen, Mel Wilson, Jackie Douglas, Fayne Robinson, Lynda Welford, Brian Cadigan, Kathleen Langi (10.30am), Nathaniel Scott, Gary Coghlan, Gemma Mantala, Andrew Minehan, John Scott, Helen Daisley, Ryan Scott, William Kelly, Paul Addison, Angevahn, Pauline Adams, Susan Wallace, Barry Rochford, Robin Wybrow, William Wilson, Sue Barr, Kara Edwards (10.25am)

3. TUKU AROHA APOLOGIES

Richard Wallace, Jeremy Hansen, Brendan Wilson, William Kelly, Dennis Kihi, Robert Kihi, Pari Mahuika, Tutoko Wallace-Jones, Elaine Williams, Karera Wallace-Jones, Garth Wilson, Joanne Baxter, Michael Baxter, Murray Addison.

As per apology register: Hinerangi Barr, Amber Forsyth, Gavin Forsyth, Troy Forsyth, Wendy Bedford, Julianna Zeiss, Eva Scott-Keen, Nola Tanner, Hollie Mahuika, Lani Mahuika, Corey Mahuika, Robert Mahuika, Elaine Williams, Kelvin Mahuika, Victoria Minehan, Rowena Scott.

4. KĀ MATE OBITUARIES

Ko, Karen (Kan) Coakley, Murray Silver, Judith Bannister, Tony Kanara, Russel Beck noting his involvement with the writing of the Pounamu Management Plan, Phillip Leith, Betty Rickus, Kukupa Tirikatene, Judy Bannister, Professor Stephen Hawking, Mandy Holmes, Gary Schoder, Iris Weaver, Paora Tau, Pani Ruwhui, David Seymour, Taiwa Hector Walter Tainui (Uncle Spud), Herbert Rochford (Uncle Herbie), David Barber, William Russell (Bill), Koro Wetiri, Val Henry, Pete Mason, Rewi Anglem, Liz Maaka, Ricki Petama, Judy Bannister, Neville Cadigan, rātou kā whanauka whānui, haere, haere, haere atu rā. E kore e mutu te poroporoaki ki a koutou katoa, haere, haere, haere atu rā, moe mai koutou i te rakimārie.

Mihi poroporoaki Tim Rochford.

5. MAHI Ā WHARE HOUSE KEEPING

5.1 Emergency procedures Tim Rochford explained emergency and evacuation procedures noting:

- As parents we are responsible for the welfare of our own tamariki and remember to be mindful of the State Highway and the ditch on the east boundary of the marae.

5.2 Hui schedule

5.2.1 1pm Kai

5.2.2 Hui process

Chairman advised copies of Annual Report and Supplementary Report are available for everyone, with note that many would not yet have had the opportunity to read them. Reports would be read and presented, with a brief question time.

Reminded whānau to please sign the Attendance Register and add any apologies to the Apology Register also.

5.2.3 Election for Executive

6. MĪNITI HUI Ā TAU MINUTES OF ANNUAL GENERAL MEETING

6.1 14 Ono (October) 2017

Amendments:

- Spelling corrections - Robin is spelt with an "i".
- Spelling correction page 7 – third paragraph include three is not South Westland District Council it's the Westland District Council.

Motion:

That the minutes of the Te Rūnanga o Makaawhio Hui-ā-tau held on 14 Ono (October) 2017 be accepted with noted amendments as a true and correct record of the meeting.

Moved: Tim Rochford

Seconded: Paul Wilson

CARRIED

7. MEA KA PUTA MATTERS ARISING

Ref	Action	Who	Update/Action
1	Pounamu Company (KML) Agreement.		Sign off completed-not operational, company requirements not yet completed. Company membership review proposal.
	<p>Kati Mahaki ki Makaawhio (KMKM) is charitable company and the profit from KMKM invested in charitable purposes remain tax free.</p> <p>TROM (Te Rūnaka o Makaawhio) is an incorporated society and if the rūnaka makes money, it pays tax. This has been complicating the transfer of assets between the organizations.</p> <p>The rūnaka office has been managing the pounamu under TROM on behalf of KML (Kōhatu Makaawhio Ltd) which has created some murky areas. The auditors, Ashton Wheelans have asked the rūnaka to clean it up.</p> <p>This subsidiary company was set up for trading of pounamu/aotea is currently not operational.</p> <p>There have been 3 stock takes of tahutahi completed. Carved stock take is held by KMKM company chairman. Need to have all stock takes entered into 1 system, suggested the Ngāi Tahu Pounamu website as it has a rūnaka pātaka section this can be stored in. The data entry has not been completed due a capacity issue.</p>		
2	Pounamu Strategy Plan Forward information for further development.	Komiti Pounamu	Sits with Komiti Pounamu but not on priority list due to need for Management Plan review.
	<p>The essence is that any pounamu found within our takiwā is the responsibility of the kaitiaki rūnanga Te Rūnaka o Makaawhio. When the stolen pounamu was returned to the rūnaka, the rūnaka have the capacity to decide what to do with it. None of this has changed or is likely to change with a review of the management plan.</p> <p>ACTION: Komiti Pounamu is to review the Pounamu Management Plan.</p>		
3	Rūnaka Website	Kaiarahi	Now operational and being updated regularly.
4	Rūnanga participation Rakatahi	Rūnanganui	Working group of Rakatahi established but hasn't got back to us about how they want to be represented.

Ref	Action	Who	Update/Action
5	Other Matters Future AGM (Hui a tau) dates to be advertised early for whānau have time to plan for the journey.		Confirmed that notification of the 2019 Hui-ā-tau date had commenced in January 2019. Restricted to 2nd week of School Holidays. This also gives time for the Audited Accounts to be prepared.
6	Pūroko Kaipūtea Treasurers' Report NOTE: Accounts systems changed to DJCA Accountants and payroll not with SmartPayroll.		See Financial Report.
7	Pōtitaka Rūnakanui Executive Committee elections. Announcement of results Ballot papers destroyed by Scrutinizers.	Scrutinizers	The following Rūnanganui (Executive) positions are open for election at this year's Hui-a-tau and nominations are now being sought; Kaiwhakahaere tuarua Deputy Chairperson Kaiputea Treasurer Mema Executive ordinary members (2) 2 Scrutinizers to be elected.
8	Constitutional Amendments <ul style="list-style-type: none"> • Resolution to amend the Rules of Te Rūnanga O Makaawhio Society Incorporated • Clause 21. Runanganui (Executive) Update TROM Constitution		Cannot be completed at this hui, will need to hold a Special Meeting for this to be completed.

8 PŪROKO PŪTEA FINANCIAL REPORTS

8.1 Pūroko Kaipūtea Treasurers' Report

Stuart Barr presented his report, noting the following and inviting questions:

- Have only just received the audited accounts noting the change in accountants to DJCA. Ashton Wheelan's remain as the auditors.
- New accountants DJCA could not provide a set of draft accounts due to the rūnaka unable to settle the issue around the pounamu valuation. Ashton Wheelan's were allowing it to be off the books of around \$4m. The new accountants indicated the need to bring it into the rūnaka books as an asset.
- DJCA made the comment that they thought the Service Level Agreement would have been in place.
- The accounts presented can only be considered draft accounts.
- Pounamu valuation to be transferred from TROM into KMKM.
- We have plenty of money, some of it comes from a putea from Ngai Tahu which was from unallocated funds, split 18 ways between the 18 papatipu rūnaka.
- The rūnaka have had a bonus distribution which sits in Kati Mahaki account.
- We, the rūnaka are 100% owner of Kati Mahaki ki Makaawhio Limited.
- Marae account is merged into the general account.
- The Glacier Company has money in it but is a holding company, not sure what the future of this company is.
- The restructuring of the operations has a financial implication, keeping charitable status in our companies is very important, for Ngai Tahu and us. We commissioned a contractor to do an exercise in how we might better show ourselves particularly with the charitable entities. We haven't got good status now for our charitable companies which will have an impact on Makaawhio operations.
- In the case of Makaawhio Glacier, it lost its charitable status and we had a lot of work to do with Ashton Wheelan's to get it back. This has been fully corrected three weeks ago, resubmitted to the Charitable Services and we are waiting feedback.
- We will have to come back with the final accounts when they have been completed.

Questions/Answers

- Makaawhio Glacier Ltd – why did it lose charitable status?
Makaawhio Glacier is a subsidiary of a charitable company it was considered that we didn't need to own two charitable companies at that time.
- Each entity must have charitable status, subsidiaries don't necessary receive charitable status, they must hold them.
- Pounamu receipts - Is the intention that this will come under Kōhatu Makaawhio trading as a charitable company? Because we are losing quite a bit of money because it's not under a charitable company.
TROM are paying tax on that income. Intention is to put it under Kati Mahaki, so it will be under the charitable company.

Kati Mahaki ki Makaawhio Ltd is a holding company. It has entities like the Makaawhio Glacier Company which has slipped away in terms of active engagement in the last two years. There is a need to reconfigure the company, particularly if Kati Mahaki becomes an active trading company and so Kōhatu Makaawhio Ltd will be considered in the light of that.

We had assigned a plan to Kōhatu Makaawhio Ltd, it just wasn't acted upon, so these accounts presented here cannot be accepted at this hui as they are only draft and could be subjected to significant alterations.

- Consultancy fees just over \$50,000 pertains to consultants working with the rūnaka on change management capacity and people working for us on other various projects eg: National Park Plans. Some of which we have received funding grants for.
- National Park Plan has a \$16,000 expense for hui costs which covered 5-6 hui. Most of this putea was covered by DOC and Ngāi Tahu funding.
- Revenues received grants - \$89,000 not sure which projects these relate to.
- Education grant increased to \$19,000. Referred to in Matauraka (Education) Komiti report which reports an increase in boarding school scholarships. One continuing application with 3 more applications noting 2 are West Coast based and 1 lives outside the rohe. The students must report and must show how active they have been in participating every quarter.

Motion: That Pūroko Pūtea including draft Annual Accounts to 30 June 2018 be received, accepted and approved.

Moved: Stuart Barr

Seconded: Kathleen Langi

CARRIED

9.0 PŪROKO REPORTS

9.1 Turumana Chairperson

Tim Rochford presented his report and noting the following, and then invited questions:

- Rūnaka restructure –The issues we've had in terms of accounting that will need to be shifted around to establish a more cohesive structure. Separate out the commercial activities from the Rūnanga to Kati Mahaki.
Having rūnaka work fit under a budget so it's easier to declare it in terms of a charitable purpose and it will protect the rūnaka tax structure.
The draft budget is about what we wanted, but we can't spend all the money that has been allocated, we will have an Executive wananga to review the budgets in February. The rūnaka will have the capacity to preserve money and save funds for suitable purpose i.e. marae relocation/business opportunity. We have a more comprehensive business footing. If we want to invest in multi-million-dollar business, we will need our ducks in a row.

- Westland Te Tai Poutini National Park – We have worked hard on this project and have completed 4-5 hui. It is a comprehensive rewrite of the park plan regulations relating to how the park is managed. DOC came to the rūnaka to complete in partnership and we got to co-write it and were able to incorporate our stories, identity our relationship with the whenua into the Te Tai Poutini National Park Plan.
There is space within this park plan to work out how we can work and engage within the park co-management. Eg: Copland or Ohinetamatea. We are working more collaboratively with DOC, although we have differing opinions on how to manage pests, DOC have made significant steps investigating different non-toxic ways on pest management which we fully support. And the rūnaka office has been sending out regular job opportunity notifications from DOC to the whānau.
- Te Papa Natural History Exhibition – Te Papa are redoing its natural history section and an exhibition is being redesigned with a Maui theme. Makaawhio are the only people who have the story of Maui arriving in this country and so the front area will be a contemporary reflection of this whenua. There will be an Aotea touch stone, we will be Katiaki of the exhibition entrance and our story will become part of a wider national discussion.
The exhibition is scheduled to open in March 2019.
- Tutoko stone – A pounamu boulder (100kg+) which was given to James Hector (explorer/naturalist) by Tutoko in 1863, now held by the Otago Museum. The museum is planning to put it on display as part of their exhibition to mark the 150th birthday of the museum.
A note to whānau if you are in the area, please ask the museum to see this magnificent taonga.
- GNS – The rūnaka have been working with GNS around the Aotea Sustainability Project. GNS have received funding from MBIE and we are utilizing that funding to get GNS to research the quantity of Aotea that exists and the viability of it as a commercial product. It's important to have a recording of our connection to Aotea as it will contribute to our stories and views about our whenua and awa. This project is ongoing and being managed by Marie Mahuika-Forsyth. There will be a recommendation coming up in general business around an Aotea Management Plan.
- Tim Rochford has been appointed to the Finance and Audit Committee of the Westland District Council. This position gives the rūnaka access to planning and a lot of issues.
- Rachael Forsyth has been appointed to the CEG (Coordinating Executive Group) for the Civil Defense West Coast. These are the activities that give us greater input and say into issues that are happening within our takiwa.
- Ngāti Rarua came to visit us at the marae at our last executive which was a nice occasion to reconnect our links with them. Many whānau will be a descendant of Te Naihi whānau.

- Susan Wallace has moved to Christchurch and I (Tim Rochford) can't say enough about her huge contribution to the rūnaka. Rachael Forsyth has stepped up and Heather Morris-Pryer is now in the office as the rūnaka kaiāwhina.
- Kara Edwards is not standing for the executive this election, thank you for the wonderful contribution Kara. Willie Wilson is also not standing for reelection, thanks for an awesome job Willie.
- This has been a rewarding year for Tim Rochford and the executive and it is an honor and privilege to contribute to the rūnaka. Thank you for all the wonderful work of the executive and the people sit on all the rūnaka the komiti and rūnaka representatives. Anyone who wishes to join a Komiti please do so as it is a great opportunity to get involved with the rūnaka and we always have a laugh and more importantly get through a truck load of mahi.

Questions/Answers

- What is the kaupapa of the West Coast Coordinating Executive Group?
This is managed by the West Coast Regional Council sometimes a meeting of the majors and chief executive group that co-ordinates things that are happening on the west coast wide kaupapa. This gives the rūnaka a seat at the table.
The CEG is also a statutory Group that is responsible to the CDEM (Civil Defense Emergency Management) Group for delivering CDEM as defined in the Act and outlined in section 8.3.2.
- What is the rūnaka commercial direction?
The rūnaka have just signed off on due diligence for a major purchase in Hokitika. Noting, Grant Samuels is now helping the rūnaka with the due diligence.
- What does this mean in terms of jobs for our people?
It means that we will have a significant piece of the retail pounamu market; it means carvers of pounamu will have the opportunity to put work into the best retail outlets in the country, Hokitika, Rotorua and Auckland International Airport. But there are not many jobs south of the Hokitika River.
This establishes the rūnaka with a substantial control of the pounamu industry and if we work collaboratively with Ngāti Waewae, we will have a virtual monopoly of retail pounamu. The rūnaka are the only ones with access to indigenous pounamu who have the legitimate right to sell it. So this will put the rūnaka in a very strong position. Once you do that, you then develop, because you can't have a successful business, without a solid foundation, which this opportunity will provide the rūnaka. It will be a good earner of approx. \$1.5m a year. Once we have cleared our debt of purchase in 4-5years we will then be able to start investing in other opportunities.
The other area we need to look at is establishing helicopter experiences into the Cascade and other places, so using the pounamu in situ as a tourist destination and start developing it.

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- Have we done a business plan on this?
We are doing due diligence, which will require us to do a business plan to go to the bank to the raise funds.
 - How much pounamu will we get or have access to with this business?
We will have what pounamu stock is in the business. Noting that the rūnaka are the only ones with real pounamu access.
 - The rūnaka haven't bought any stock or access to stock with this purchase?
There is substantial stock within this business which the rūnaka will be purchasing.
 - What I'm hearing is that Makaawhio do not have representation in some forums on Te Tai Poutini and Ngāti Waewae seems to be in a lot of these places that we aren't? What is your feeling as chair on this?
We are involved in the Westland District Council and we are involved in regional forums. Some things we are not so involved, we currently have capacity issues. Susan Wallace is still on several health committees because we struggle to find whānau to replace her. Anyone who's interested in health, talk to us, as we have positions for people. Other than that, we are heavily involved with the people who have the biggest influence in our area which is the Westland District Council, West Coast Regional Council and DOC. We have underutilized the value of DOC as an employer and that's something we should be looking at being more involved.
 - How many people does the rūnaka put into work full-time or part-time each year?
Not a lot but the rūnaka has tried various things. There have been some intensive trapping opportunities for our whānau, part-time work, contracting etc. In terms of full-time jobs the rūnaka has the same problem as everyone else has, how do you develop and sustain employment opportunities. Rūnanga can't do much without resources. We are part of the largest corporate entity that's iwi, Te Rūnanga o Ngai Tahu.
 - Employment opportunities come down this road daily and we aren't taking advantage of it. The only reason we are getting the opportunity in Hokitika is because the stone is down here. It's not even in our rohe. Will the owners, our business partners still be involved for the next 5-6years?
No, the current business owners will be involved only for the next couple of years as they want to exit the business and the rūnaka want complete control of it. Ngai Tahu have managed themselves well, they started small and built up their portfolio, and this is what we want to do, build a base from which we can develop. We will be extracting our stone and more importantly using the existing business model. We can use our high value stone for the purposes of getting our carvers to start developing their art and being able to market it as a high value cultural product. One that reflects Kati Mahaki both contemporary and traditional.
If we can do that we can establish and protect our identity and run a profitable business. We can create job opportunities for our young people in the

extraction, management and carving of pounamu. From this, we can then leverage the business and go to the bank to get loans to expand our businesses.

- Why are we not making that stone available to our carvers now?

There was an executive decision made to not release tahutahi into the market until the rūnaka had an established retail outlet to maximize the value of the stone.

- What about the ones already carving? How do they get access to the stone?

When we have a retail outlet we will make that stone available for our carvers who will be able to sell it on commission in our stores

- What are we doing for stone now?

As an authenticated carver, you have access to purchase authenticated stone through Ngai Tahu Pounamu website.

- There is not a great selection now, so Ngai Tahu carvers are having trouble accessing stone.

The solution is to get the business up and running so we can release stone for the purpose of our best carvers completing high art carving.

- Is there a transition space where the Makaawhio carvers could have pounamu released now, because you can't just develop a carver overnight? What happens if the carvers sell their work outside of the retail outlets, will there be a document trail of where the stone is going to? Make the use of the commercial value for the collective not the individual.

Some stone has been released and extracted for those sorts of activities e.g. The Justice Centre and earthquake monument in Christchurch, carved by our carvers. The pounamu committee which manages the release of pounamu can negotiate in that space, but from an Executive point of view, our principle concern is that we get the maximum benefit from the resource that we control. We've had discussions with carvers from time to time. We've got a proposal around the Aotea which is trying to sort out similar issues and we've been working on this. We could just release all the tahutahi to all our own carvers, but would that be to our detriment where if we go into a retail business where we had a large supply and now some of it's gone? We need to think about these things, the individual rights and the collective benefit?

That's why we want to get this entity up and running so it can be done through that model.

We do have retail pounamu that's been sold on the Ngāi Tahu website; the key question here is all about the tahutahi (Snowflake). The quality isn't the greatest and we haven't until recently looked at extracting quality stone. This focuses on the one variety of pounamu and a decision was made for the right reasons at that time. There are tensions in terms of the tahutahi; one is that there is a lot of it out there, illegally. The fear that by commercially releasing tahutahi it will open up the door for illegal tahutahi to find its way back into the market, so there was a whole lot of rational around the decision to not release tahutahi.

It's not a closed shop but what has happened is the ability to release the tahutahi and the ability to manage anything commercial has to go through the company.

The decision to release the tahutahi sits with the rūnanga.

The kaitiakitanga rights sit with the rūnanga.

The mana of what gets released sits with the rūnanga.

The rūnanga must agree to the release of that for commercial purposes.

There is the ability for the rūnanga to release it for cultural purposes, so it has been utilized.

The mana always sits with the rūnanga not with the company so if you're going to release tahutahi it must go through the company and the company isn't currently operating.

- Maximum benefit – What does that mean, does that mean developing your people or putting money in the bank?

It's not about putting money in the bank.

- This rūnanga has a long history of not taking much notice of human resources and putting money in physical things like land.

In terms of our investment in the past we lacked a strategic approach; as a result we have entered businesses and then had to exit from them. Let's focus on building a business that we can successfully run. It's a very good model, it's the principle retail outlet for pounamu in the country and it makes a good profit.

We can pick up this business opportunity and that will help increase our capacity to do other things. No business starts off being able to solve all its problems.

The question is, are we investing in our people? Its pounamu, that's why we came to this part of the country, we came here to protect the pounamu, for Ngai Tahu. We worked the stone, that was who we were as a people. This is us reclaiming our space as being the principal managers, providers, carvers and sellers of pounamu which is our tradition.

- You talk about not having a strategic approach, is there a strategic approach or strategic direction now?

Yes and if you have a look on page 24, this is where it begins with the restructure and organization realignment.

- About the quality of pounamu for sale. It's hard trying to create yourself as an artist when you can't get quality pounamu to sustain your lifestyle and get your own projects out there.

The key to accessing the pounamu is the implementation of the Pounamu Management Plan. The rūnanga has passed the operational side in determining the rational around releasing to the Komiti Pounamu, but in the absence of any discussions about this, the original decision has remained. The Pounamu Management Plan review offers the opportunity to look at what is not working. The current business plan ties the rūnanga to anything commercial must go through the company.

- I thought the Rūnanga was already selling Pounamu in its raw state. What's the difference?

The rūnaka is not selling raw Tahutahi anywhere but are selling other types of pounamu on the Ngāi Tahu Pounamu website.

It's about the quality of the stone and not having access to it. Artists don't work in a mainstream environment, it's our culture that sustains our ability and having access to those resources really will give more mana to the people.

The Pounamu Komiti can prepare a paper and come up with some proposals on this issue so it can be looked at. The Executive point of view is for the rūnaka to have a base and a retail outlet to put pounamu out to the world

In terms of tahutahi, none of the raw stone has been sold, that was the agreement as part of the strategy. For the carved tahutahi that was confiscated from certain retail outlets, these pieces are now being resold through those outlets they came from, too acknowledge the carvers mahi.

All tahutahi agreed for resale has been authorized and authenticated through the rūnanga.

- What about the stone being taken from the cascade, by ECAN?
An extraction was paid for but it was a cultural take for the rūnaka.

NOTE: Shannon Mahuika wants to be on the Pounamu Komiti.

Motion: That Pūroko Turumana be received.

Moved: Tim Rochford **Seconded:** Jackie Douglas **CARRIED**

10. Pūroko TRoNT TRONT Representative Report

Susan presented her report noting the following and inviting questions:

- Ngai Tahu is in good stead with a membership of 62,000 with a huge growth in the last couple of years. Key thing to note is that 62% of whānau live outside of their takiwā; this is a huge challenge in terms of engagement. There are ample Komiti's to get involved with TRoNT if anyone is able.
- Financially the tribe remains strong, equity continues to grow.
- Two main projects we've been working on:
 - ❖ Form and Function - An exercise in governance documents and reviews that will end in November. A paper about a potential model around how the tribe is governed and how to streamline it.
 - ❖ Hae ate awa – Reviewing the distribution and developing regional business models. This is important for us; we will need to consider our terms of engagement with Ngāti Waewae. Poutini wide view in terms of how we operate on the coast. What can we do regionally, to grow business to support our influence? Utilizing the tribal dollar to ensure

that as citizens of Tai Poutini we can become the key players on the coast in the long term.

Questions/Answers

TRONT papers to be published on rūnaka website, along with the TRONT pre and post reports. All papers are emailed out to the whānau database. ZOOM pre-TRONT hui to continue in 2019.

- The regional structure TRONT are looking at, what does this mean for the rūnanga long term?

We are trying to move what we can out of the office and decide what should be their function, what tribal business they should do, and what should rightfully be operating out in the regions. This is part of the redistribution model, how do we grow the strength in papatipu rūnanga, so things can be dealt with regionally without relying on the tribal office doing it for them. If you strengthen the ability for our papatipu rūnanga so they can manage themselves, what would a redistribution model look like to support that?

What key organizations do papatipu rūnaka need to have representation on?

- Have the regions been drawn up?

No, they haven't, it's entirely up to the papatipu rūnanga as to how they want to do the formations and what to work with. It will be flexible enough for us to decide what it will look like.

The key thing is what do we want to do? There is an implication that you must do it, it would make sense in some areas. Rūnaka must have representation in key areas.

Another thing is the idea of universal value creation where you qualify to receive grants by meeting a base set of criteria e.g. – A funeral grant or support for rangitahi etc.

Is it right to give it to everybody? It's a huge investment for a tribe of 62,000.

- What level of information is required for a rūnanga to get a loan from Ngai Tahu?

There's a facility for every rūnaka to borrow up to \$1m dollars which if Ngai Tahu accepts the business plan they will underwrite. Ngai Tahu will also let you use their staff and expertise to support and help you get up and running.

- In the beginning Ngai Tahu did have Ngai Tahu Finance.

It has been raised but there's no appetite for it now. There are types of grants available are hardship, puna pakihi, for individual members to grow their businesses. Lots of opportunities around how we develop our people to support their aspirations.

- Can an individual can't get a loan?

Ngāi Tahu is not a bank. There are grants that have certain criteria that are implemented and management through the tribal office.

- Ngai Tahu should keep an eye on the people who need help the most. They should connect people to resources, opportunities and help to access them, through financial literacy etc.

There are lots of little pilots happening. How do we measure the social cost in terms of getting dollars. TRONT are not a government agency but do have a responsibility to our vulnerable people. What are we going to do to help them? Ngāi Tahu is still trying to figure out the place for the tribal entity in terms of social issues.

- Is there no plan or design to if somebody wants to raise funds to build a house? There are test and pilot cases now where they're looking at that and TRONT have had their first person into a home on a shared equity scheme. TRONT are wanting to increase that so are testing and trialing but there are a lot of members so will need to find right balance. A shared equity seems to work well. There are funds specific programs like business incubators, hardship and kaumātua grant. TRONT are also investigating paying insurance for whānau and the cost of purchasing an amount of grommet operations. Initiatives like this came from tamariki and kaumātua groups set up by Ngāi Tahu. What's the value added in comparison to the cost and how we can make that happen. So, there are a whole lot of things that need to be decided. Other programs are being costed up now. So, there are a lot of things happening.

Motion: That Pūroko TRONT be received

Moved: Susan Wallace

Seconded: Tim Rochford

CARRIED

10.1 Pūroko Komiti Committee Reports

10.1.1 Komiti Māhakitaka Culture and Heritage Committee

- Susan Wallace refers to page 33 of the supplement is the first attempt at a portfolio report. The Māhakitaka portfolio, the kohinga kaupapa Māhakitaka in the future will involve the Marae, Māhakitaka, a portion of the Matauraka, a portion of whenua and a portion of mahinga kai. So, when you think about the breadth of the kaupapa that will sit under this portfolio some of them will be shared with other portfolio holders.
- This is an overview around the runanga strategy the objectives and then the objectives of each of those kaupapa. Because this is how we will be shaped in the future and how we are going to work and part of that is to look at the big key ticket projects that we should be doing to get the most bang for our buck, then we go into the report for you to read – 13-14 projects.
- The one to look at in terms of date is the Maui Hui 7-9 December. Part of capacity and resource development – Hinerangi Barr has been working with the Ministry, writing a pukapuka (book) on Maui in Te Reo.

- Sometime in March we will looking at opī to take up for the opening of Te Papa. Kura pounamu exhibition opening in Christchurch 15 December 8am powhiri for the return of the exhibition that has been around the world.
- An update on Matauraka - What we want to continue in terms of Tamariki Kura Starter Packs and the komiti will look at Pepe packs. These initiatives also help encourage whānau to register early.

Motion: That Pūroko Komiti Māhakitaka be received

Moved: Susan Wallace

Seconded: Terry Scott.

CARRIED

10.1.2 Komiti Marae tumu-whakahaere Marae Committee

Report taken as read, Helen Rasmussen noting the following:

- Biggest challenge is climate change and marae resilience.
Ngāi Tahu has pulled together all the best climate science from around the world and will be doing an inundation report. Makaawhio are particularly vulnerable. Maria Bartlett from Ngāi Tahu will come back via the office to work out a process on how that will happen.

Questions/Answers

- A marae exit strategy, should we get onto civil emergency stuff? What happened with our health and safety stuff at the Marae?
There was an agreement made through the executive that we would hire a health and safety contractor to come and complete an rūnaka Health and Safety Policy.
Marae Komiti put in a request to Kara Edwards to utilize the Ngai Tahu health and safety advisor who works with all the Rūnanga to assist Makaawhio.

Motion: That Pūroko Komiti Marae tumu-whakahaere be received

Moved: Helen Rasmussen

Seconded: William Wilson

CARRIED

10.1.3 Komiti Mātauraka

Report taken as read previously by Susan Wallace.

10.1.4 Komiti Taiao Natural Resources and Environmental Committee

Terry Scott gave a verbal report noting the following:

- Terry would like to thank Rachael Forsyth for keeping him up to date.
- Conservation Board - Terry has another two years on the board but he intends to stand down next year. If there is anyone wanting to take it up please put your “Expression of Interest” into the rūnaka office. Conservation Board meets in Hokitika and Westport mostly but they did go to Haast for the first time this year. Noting, Rauhine Coakley is the new chairman of the Conservation Board. It’s vital we have representation on the board.

Motion: That Pūroko Komiti Taiao be received,

Moved: Terry Scott **Seconded:** Tim Rochford **CARRIED**

10.1.5 Komiti Whakamahi

Rachael Forsyth gave a verbal report noting the following:

- Rachael Forsyth has taken over some of some of Susan Wallace’s work and is doing more accounting.
- Heather Morris-Pryer is the new Kaiāwhina in the office and has been there for 3 months.
- They are both learning about their new roles and both taking a 10 week Te Reo class.

Motion: That Pūroko Komiti Whakamahi be received

Moved: Rachael Forsyth **Seconded:** Susan Wallace **CARRIED**

10.1.6 Komiti Whānaukataka

Verbal report by Marie Mahuika-Forsyth noting the following:

- This Komiti is the social arm of the Rūnanga, and is involved in Pink Ribbon Day, Waitangi Day, Kapa Hakā, Rūnaka Christmas Party, Anzac Day events.
- Next year 25-27 January is the 30th Anniversary at Marae.
- Helen Rasmussen and Marie are the team leaders under the Oranga Portfolio under the new structure which includes health.
- The Kaumatua went to Wellington to perform in a national Kaumātua Kapa Hakā event which they thoroughly enjoyed. The kaumātua joined Tuahiwi and thought that next year we may take our own Poutini Kāi Tahu team over with members of Makaawhio and Ngāti Waewae. The rūnaka applied for funding from Ngai Tahu for this event and were successful. We will look fund raising ourselves to help get us up there again. The kaumātua performed at the Westland High School Kapa Haka competition this year as guest artists and really enjoyed it and the kaumātua were very well looked after.

Questions/Answers

- What support do we get in South Westland rohe from Maori Health?
We haven't as a runanga got a formula around health; we are looking at representation on Poutini Waiora, Tata Pounamu and PHO boards. Marie Mahuika-Forsyth is the rūnaka representative on the PHO Board. As far as the delivery of health services down in South Westland, we haven't got that far. We need to think of the value are we going to add and how we are going to do it.
- Do you know how the health system works in South Westland?
I have an idea; you have a health unit in Franz and Haast, services that are available to the whole community.
- It is difficult to get access since the PHO has taken over the clinics; services have been cut and are very limited. The problem is all the tourists as there has been no extra services account for this influx of people in the area.
All these services are delivered through the DHB, who do consultations in the community.
Regarding Poutini Waiora, they are funded for very limited services; all they can offer is three nurses. One in Westport, Greymouth and Hokitika. They must refer their patients to doctors anyway; they come down here twice a year to do basic health checks.
Maori health providers find it difficult because they are not funded by more finance and more capacity.
Suggested a group of whānau from South Westland could meet directly with the DHB, the General Manager along with Gary Coghlan and have a direct korero about it. Recruitment is very difficult in this area; the DHB is always looking for people to work down here.

Motion: That Pūroko Komiti Whānaukataka be received

Moved: Marie Mahuika-Forsyth

Seconded: Helen Rasmussen **CARRIED**

11. Restructuring - Organisation realignment

Robin Wybrow gives a brief overview:

Congratulations the executive. A lot of work has gone into how the Rūnanga operates which is not easy. All Runanga face the same issue of capacity, because they are run by volunteers.

Since settlement a whole lot of responsibilities have been given to rūnanga and not always the right resources are given to try and achieve them.

The rūnanga had a wananga and created a clear vision and mission and set some primary goals – “All Kati Mahaki are connected to each other, our culture and our whenua. Kati Mahaki rights and interests are protected across the board, Kati Mahaki are living and flourishing within our rohe”,

The rūnanga have defined their values, looked at the structure and identified all the themes of work. A kohinga kaupapa, which has a budget to mandate the work they need to do. At this point in time it's a transitional structure.

Regional development is where it's going to go because one Runanga on their own doesn't have the capacity to do all the work that's required and there are not enough people. At some stage you will need to figure out the terms of engagement with Ngati Waewae and look at how to collaborate with them, this is the reality of achieving anything we want to do.

This work forms the basis of the first annual business plan which is a great outcome. Whether the budgets are accurate we'll find out.

One of the reasons we separated the audit functions from the accountancy functions is the accounts will have expenditure against the outcome and this is important for charitable objectives. You have a charitable company to separate the asset from operations.

Kati Mahaki hasn't been functioning very well for various reasons, but that process has been cleared up because you don't want to lose your charitable status, it effectively means you lose a 1/3 of your income.

It is important that the relationship is redefined, I have approached the Chairman of Kati Mahaki ki Makaawhio Ltd about the partnership agreement with the Runanga to provide x y and z to the charitable services and that's how you protect yourself. We worked with Stuart Barr and bought on board DJCA (accountants), we looked at the office positions and unfortunately the Tumuaki left. A new kaiāwhina was employed and once this process is cleaned up a bit more the Executive will look at it all again, to see what's best for the rūnanga.

Just to clarify the language used, is about public persona around what Kati Mahaki Ltd and TROM are doing. This will form the basis of the reporting to Charities Services and TRONT.

KML receive the money from TRONT Charitable Trust, they have an obligation to report to them. The Trust reports to Charity Services just as the Kati Mahaki Ltd reports to Charity Services to show where the money is going and it is being used in the right way.

We now have composite budgets that include administration, executive expenses etc and all those things have been built into those costs that you see in the partnership model. Some projects won't get done this year but more important is to have a budget defining the work.

We will be in a good spot when it comes to the regional projects coming along and the rūnaka will need to define what we want to work with Ngāti Waewae on.

➤ What else must happen?

There will be a review the budgets in February 2019.

Then the executive will need to decide on how the move forward and manage the workload, because it's tough on the team leaders as they all have busy lives.

The question is how to do we complete this level of work as volunteers, managing other volunteers. We need to look carefully at freeing up resources to pay for the capacity to help with admin and communication.

Meeting adjourned for lunch at 1.00pm, reconvened at 2.16 pm for elections.

PŌTITAKA RŪNAKANUI EXECUTIVE COMMITTEE ELECTIONS

Nomination received for Scrutineers Maureen Scott and Heather Morris-Pryer. Profiles were emailed out to all whānau email address.

Contested – Kaiwhakahaere (Deputy Chairperson) – Marie Mahuika-Forsyth and Mel Wilson

Contested Kaiputea (Treasurer) – Stuart Barr and Gemma Mantala

Contested – Two (2) Mema Rūnanganui (Executive) - Kathleen Langi, Fayne Robinson, Gemma Mantala, Mel Wilson, Marie-Mahuika-Forsyth, and Kay Bannister.

Everyone applying for each position starting with Deputy Chair then Treasurer, then Member stood up to introduce themselves and give a brief 3-minute explanation on reason for standing.

Motion: that Rachael Forsyth be the Returning Officer

Moved: - Tim Rochford

Seconded: - Paul Wilson

CARRIED

Distribution of ballot papers to eligible members, voting and collection of papers (voting box) and then removal for counting by Scrutineers actioned.

Completion of the voting process included an additional vote which by consensus decision, was carried out by a show of hands, for Deputy Chairman following candidates having equal number

of votes (Marie Mahuika-Forsyth and Mel Wilson) The two candidates removed themselves from the room prior to the vote was completed.

Results announced:

Deputy Chairman – Marie Mahuika-Forsyth.

Treasurer – Stuart Barr

Executive Members - Fayne Robinson and Mel Wilson.

Motion: Marie Mahuika-Forsyth as Deputy Chairman, Stuart Barr as Treasurer, Mel Wilson and Fayne Robinson as Executive members.

Moved: Tim Rochford **Seconded:** Terry Scott CARRIED

Motion: The voting numbers are preserved, and the ballot papers destroyed.

Moved: Tim Rochford **Seconded:** Mike Rochford CARRIED

Chairman thanked Kay Bannister, Kathleen Langi and Gemma Mantala for standing for election. At the Special General Meeting we're are looking at expanding the executive to be a more inclusive organisation.

Kara Edwards acknowledged everyone's faith in her; it wasn't her intent to step down. She still has her portfolio and will concentrate on Rangitahi programs. Encourages the Executive to find a role for Gemma Mantala as the rūnaka needs more young people involved. Lots of mahi to do and we need everyone's help.

Willie Wilson reckons that he'll be back.

12. MAHI WHĀNUI GENERAL BUSINESS

AOTEA SUSTAINABILITY PROJECT

Te Rūnaka o Makaawhio have the Mineral Mining License for Aotea along the Makaawhio River and all its tributaries.

TROM along with GNS are completing an Aotea Sustainability Project to research aotea as a resource.

It was decided not sell aotea commercially but to sell authenticated aotea to registered Makaawhio whānau only.

This decision still stands until the project is completed and we know more about the sustainability of aotea. The rūnaka will then review whether we want to change the policy or not and this is reasonable.

This has resulted in a situation of the stone is going down the river and ending up on Hunts Beach where anyone can pick it up, carve it and sell it.

There are Kati Mahaki whānau who are capable of finding it, carving it and selling it. The chairman would like to move that any Kati Mahaki individual should be able to be register as an authorized Aotea carver and that they are able, if they legitimately find stone in the free areas on beach or west of the bridge to carve and sell aotea to whoever. But they need to authenticate the aotea found and pay a small tithe which goes to the Runanga. The most important thing is that we don't want to stop our people being able to develop their skills in business.

Motion:

Any Kati Mahaki member should be able to register as an authenticated carver and source aotea from legitimate areas, along Hunts Beach (until the license extension is in effect) and west of the bridge on the Jacobs River. All aotea found is required to be authenticated by the rūnaka office (for a small amount of pūtea) so that the carver can legitimately sell authenticated aotea.

Moved: Tim Rochford

Seconded: Diane Hansen

CARRIED

Questions/Answers

- Who do the carvers go to for authentication?
The rūnaka office.
- Will that align our carvers with the Ngai Tahu authentication system?
Yes it will.
- What financial benefit would there be for the Runanga
It wouldn't be much, it's not our intention to take money from our own whānau, and our intention is to encourage our own to develop.
- How do we deal with non-Kati Mahaki?
There is a restriction on taking aotea from areas that we have a license or license application. If we catch people taking aotea we can ask them to be prosecuted. We've put in an application for Hunts beach, to extend our application. Once past those boundaries we can't stop them, not a perfect solution until we decide what to do with the rahui.
- How is this making anything different?
This rūnanga has a policy to not commercially sell Aotea outside of registered whānau until an informed decision can be made from the knowledge gained from the Aotea Sustainability Project.
- So the restrictions are still there, the Aotea is not more accessible to our people?

You must find it yourself in the areas allowed. The area restrictions will still be in place until the aotea research is completed, then the rŭnaka can make an informed decision on the commercial outcome of aotea.

➤ How do people know where you can and can't go?

There are signs posted and we try to police it, which is difficult. Once we have a permanent policy in place we will need to work out how to enforce it as well.

As a Runanga we should regularly organise people to go for walks on the river and collect stone for our pātaka, whether we are going to do it for ourselves, sell it, or give it away as cultural gifts for whatever reason. So that's something the Komiti Pounamu will be working with the Executive on along with the license fee for authentication.

ACTION: Komiti Pounamu to work on a policy for cultural harvest.

West Coast Regional Council

Jackie Douglas's gave a verbal report on West Coast Regional Council Report noting the following:

- Main items at the table were the Regional Policy Statement which is a governing document for the next 10 years, three years to this point. An extensive collaborative process with numerous stakeholders, so the RPS was notified in August and subsequently there have been three appeals to the environment court. We wanted to avoid environment court costs and costs to the rate payer. Waiting to hear from TRoNT about what we're going to do about these appeals.
- The Freshwater Management Unit – There have been six FMU area has been identified on the coast. Jackie would like to encourage whānau to get along to the public meetings and have your say about water.
- Lake Kini, Wetland - Regional Council turned up for a hui at Lake Kini but Forest and Bird failed to attend. So this means the issue is ongoing.
- Regional rates have gone up by 144-300% - public outcry.

Moved: Jackie Douglas

Seconded: Tim Rochford

CARRIED

There being no further business, meeting declared closed at 4.44pm, followed by Karakia Whakamutuka.