

TRONT REPORT 16 SEPTEMBER 2017

Nei rā te mihi matakui kī ki a koutou kā uri o Kāti Māhaki ki Makaawhio i te wiki o te Reo Māori. Kia ora te Reo Māori!

The following report provides an update following our hui today (Saturday 16 September 2017) based on my Pre-TRONT Report sent out last week. I have included additional information below in relation to the Kaiwhakahaere Election process and also the Role description and remuneration paper approved yesterday. There are also additional papers from the In Committee section and also Te Here Agenda Papers, which have been approved for release.

We were privileged to receive a presentation from Arapata Reuben, Whakapapa Unit. For the past almost three years, they have been interviewing and pulling together a new publication, **He Rau Mahara Pukapuka - To remember the journey of our Ngāi Tahu Soldiers**. A moving presentation, the book is currently being printed, with a proposed book release in mid-October 2017. It did not feel appropriate to raise the Te Rūnanga support for the launch to be carried out at Makaawhio, however, I will raise this separately with the CE.

Tim Rochford, attended his first hui in his capacity as our newly appointed Alt Representative for Makaawhio and was formally welcomed back at the end of our hui.

Decision Papers

Kaupapa	Paper Recommendation/ Amendments	My Recommendation/UPDATE FROM HUI
Health and Safety Report	a) Receive this paper. b) Confirm the proposed process for scheduling and documenting the safety interactions. c) Nominate Representatives to complete safety interactions at Hui-ā-iwi and other agreed operational events. APPROVED	<p>Tautoko – the paper is a follow on from previous papers and provides a method for Representatives to practically demonstrate our commitment to the charter and our leadership and responsibilities in this area.</p> <p>UPDATE FROM HUI – The purpose of the paper is to introduce a process which allows Te Rūnanga representatives to demonstrate visible leadership and to undertake direct conversations in relation to H&S kaupapa. To support this 10 events and activities have been identified which aligns with top 10 risks previously approved by Te Rūnanga, along with a guide with suggested questions for how these safety conversations could be held.</p> <p><i>Capturing information</i> – it was noted that support processes, monitoring, processes to ensure that mitigation has happened, spot check audits and putting in place a mechanism to ensure Te Rūnanga has a line of sight without needing to get in on the ground will be worked on.</p> <p><i>Volunteers have been identified for the Hui-ā-iwi Event. I am one of the volunteers.</i></p>

Kaupapa	Paper Recommendation/ Amendments	My Recommendation/UPDATE FROM HUI
Kaiwhakahaere & Deputy Kaiwhakahaere Position Description Review	<p>That Te Rūnanga o Ngāi Tahu</p> <p>a) Receives this paper.</p> <p>b) Approves the role descriptions for the Kaiwhakahaere and Deputy Kaiwhakahaere, as set out in Appendix One.</p> <p>c) Approves the remuneration for the Kaiwhakahaere and Deputy Kaiwhakahaere (noting review of DKW Additional Activities from \$500.00 per day to 1+.5+.5), as set out in Appendix Two .</p> <p>d) Approves that the new role descriptions for the Kaiwhakahaere and Deputy Kaiwhakahaere be deemed effective from October 1, 2017.</p> <p>e) Approves that the new remuneration for the Kaiwhakahaere and Deputy Kaiwhakahaere be deemed effective from October 1, 2017.</p> <p>APPROVED</p>	<p>Tautoko – This paper has been reworked taking into account the feedback generated by the Information paper submitted at the last hui. Changes identified in terms of the role description for both positions and a review of proposed remuneration carried out independently by Strategic Pay, have been actioned and rationale for implementation date included.</p> <p>Update from Hui – There were a number of questions raised and points made in relation to the process to date including the lack of time for Papatipu Rūnanga input, concerns with the remuneration - actual hours and additional activities, however, with an amendment to c) in relation to the DKW remuneration which has been brought back to consistent level for role of 1 +0.5+0.5 or \$22,500.00 and the inclusion if DKW in d) the recommendations were approved.</p> <p>It was noted that KW hours through a process of review and delegation, liaising with CE and moving activities has resulted in a reduction in activity hours.</p> <p>Questions about the process of Form and Function (which will help to guide review process for KW and DKW positions – Te Rūnanga were advised that F&F have completed the administrative review process (nuts and bolts mahi) and are now looking to focus on big picture, with a view to this being brought to the table for agreement prior to release out to whānui for input.</p>
Haea Te Awa	<p>That Te Rūnanga o Ngāi Tahu:</p> <p>a) Accept this paper</p> <p>b) Review and Confirm the new phase Principles, (as outlined in Appendix One) and the Draft Project Reporting Timeline (as outlined in Appendix 2)</p> <p>c) Approve the Management and the Project Team undertaking the Haea Te Awa Project.</p> <p>APPROVED</p>	<p>Tautoko – Haea te awa encompasses a set of new phase and land discussion principles that will be the basis for driving the change work plan going forward. It was developed through the series of TRONT Wānanga held since May 2017. Further refinement including clarity and more detail against each principle will be developed through further wānanga planned over the coming months.</p> <p>UPDATE FROM HUI – There was some confusion about the paper, which was clarified. Essentially the paper sought approval for Management and the Project Team to get on with the next stage which will be to start the pragmatic part of the process, i.e. reviewing strategies to give effect to the new direction (principals developed through Haea te awa and wānanga), identifying gaps, options and opportunities and design. A Comms plan has been requested to inform plan to consult with Ngāi Tahu whānui and Papatipu Rūnanga. It was noted that that purpose of the Wānanga is to provide clarity to management. Tom wānanga will concentrate on Mana Whenua, mana moana.</p>

Kaupapa	Paper Recommendation/ Amendments	My Recommendation/ UPDATE FROM HUI
Te Rūnanga 2018 Hui Schedule (Draft)	That Te Rūnanga o Ngāi Tahu: a) Receives this paper; b) Approves the Te Rūnanga 2018 hui schedule. APPROVED	Tautoko – Te Rūnanga schedule, UPDATE FROM HUI - I queried flexibility, noting Koroneihana as an example of an event which consistently involved Ngāi Tahu representation for Ngā mate o te Motu. Although the existing schedule will remain as presented, with the addition of Roadshow schedule for 2018 and also additional wānanga, it was agreed that the responsibility of setting schedule as a more administrative function should be included in Te Here work plan.
Policy Review - Appointments to External Organisations	That Te Rūnanga o Ngāi Tahu: a) Receives the paper; b) Approves the amendments proposed to the Te Rūnanga o Ngāi Tahu Policy on Appointments to External Organisations, as outlined above and set out in He Āpitihanga Tahi APPROVED	Tautoko - the amendments which make practical sense, seeks to streamline what has become a wily process by categorising representative appointments into three categories-tribal, regional and Papatipu Rūnanga with appropriate processes identified for each. UPDATE FROM HUI – In addition to streamlining benefits the new policy recognises Manarūnanga for those Manawhenua based/centred positions and allows for adequate support to be given to representatives (remuneration and professional development). Question about backdating payment raised-noted that it had not been considered as a new policy for implementation. Further information-Noted TRONT fee will be utilised as a top up in cases where fees are paid. JD have been created for every position covered in this policy, along with terms etc. Comprehensive pastoral support process is being put in place in association with this policy, along with Professional Development and wānanga.

Recommended Reading

Kaupapa	TROM Recommendation
CE's report	Recommended Reading COMMENTS – Arihia advised that the report provides an update in terms of past 4 weeks. She also noted Annual Accounts will be presented for receipt at the October Wānanga. Feedback from TRONT Reps - Congratulations extended to office in respect to the Whānau Opportunity Website. Brisbane Road show feedback– (David O'Connell) Really positive, whānau craving engagement and dialogue, extending out to Rūnanga.

IN COMMITTEE – TE RŪNANGA TIME (BOARD ONLY)

- Code of Conduct – Te Rūnanga Representatives ✓

HE PEPA WHAKATAUNGA (DECISION PAPERS)

- Director Appointment. – NTHC Board ✓

- External Issues *Paper has been released from In Committee to open agenda and will be issued separately, once an amendment has been made to one section.*
- Confirmation of In Committee Minutes – 19 August 2017 ✓
- In Committee Action Points / Matters Arising ✓
- Te Here – Verbal Report ✓ *For noting the following papers have been released from In Committee and will be issued separately – Marae Green Technology, Tribal Economies Paper, Kāhui Kaumātua Paper and Tōpuni Tamariki Paper*
- Te Apārangi – Verbal Report ✓

HE PEPA WHAKAMĀRAMA (INFORMATION PAPERS)

- Kaiwhakahaere & Deputy Kaiwhakahaere Election Process *Timeline and process for the election confirmed. Request for nominations – 18 September 2017, nominations close 18 October 2017, 19 October 2017 all nominations are published on internet and intranet. Election takes place on 23 November 2017. The paper includes the Kaiwhakahaere and Deputy Kaiwhakahaere Appointment Process.*
- TRARC Update ✓
- Form and Function Tasks *Form and function committee provided an update to Te Rūnanga at our Wānanga today and sought feedback in relation to kaupapa identified for whānau and rūnanga consultation. The committee has completed a big body of work described more as nuts and bolts, admin, desk review type mahi and is now moving towards the big picture discussions. Feedback from previous wānanga and Te Rūnanga have been captured and considered by the committee. Watch this space – as something should, be coming out shortly for your input.*
- Common Seals – Aug 2017 ✓
- Hui-ā-iwi Update ✓
- TRoNT Hui Schedule 2017 (Updated) ✓

GENERAL AGENDA

- Confirmation of Minutes – 19 August 2017 ✓
- Action Points/Matters Arising – Addition of a date for completion ✓
- CEO Report ✓

HE TAKE NOA (GENERAL BUSINESS)

No general business items were discussed.

As always, if you have any questions or issues you wish to discuss, please contact me.

Mauri ora ki a koutou

Susan Wallace - Makaawhio Representative for Te Rūnanga o Makaawhio.

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